

Student Attendance App.

1. **Student visits the browser start page** (start.hcps.org) and clicks on the Virtual Attendance app tile.



2. **Student will be prompted for login**

The image shows a login screen for "Virtual Learning Attendance" at Harford County Public Schools. At the top left is the school's logo, which includes a green leaf and the text "HARFORD COUNTY PUBLIC SCHOOLS" with the motto "Inspire • Prepare • Achieve". Below the logo is the title "Virtual Learning Attendance". There are two input fields: "Username" and "Password". The "Password" field has a small eye icon to its right. Below the fields is a checked "Remember Me" checkbox. A large blue button with a white arrow icon and the text "Login" is centered below the fields. At the bottom, there is a small red link that says "Need Help? Click Here."

3. **Student clicks on the Click Here button.** (student name redacted in screen cap). On the web page the button has some animation to call attention.

The image shows a dashboard screen for "Virtual Learning Attendance". At the top right is a blue "Logout" button. The Harford County Public Schools logo and motto are at the top left. Below the logo is the title "Virtual Learning Attendance". A "Welcome" message is followed by a redacted student name. Below that, it says "Today's Date: Wednesday, August 19, 2020". A large blue button with a white checkmark icon and the text "Click Here!" is centered. At the bottom, there is a small red link that says "Need Help? Click Here."

4. **Student gets confirmation message.** (student name redacted in screen cap).

The image shows a confirmation screen for "Virtual Learning Attendance". At the top right is a blue "Logout" button. The Harford County Public Schools logo and motto are at the top left. Below the logo is the title "Virtual Learning Attendance". A "Welcome" message is followed by a redacted student name. Below that, it says "Today's Date: Wednesday, August 19, 2020". A blue thumbs-up icon is followed by the text "You have successfully checked in today!". At the bottom, there is a small red link that says "Need Help? Click Here."

***If not using a HCPS device type the following URL into your browser, attendance.hcps.org**

